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| **EXTERNAL VACANCY ANNOUNCEMENT**  **Oromia Bank invites qualified and competent applicants for the following position:** | | | | | |
| **Job Position** | **Requirements for the Position** | | **District Office** | **Place of work** | **Registration Place (Center)** |
| **Educational qualification** | **Competency** |
| Associate Branch Sales and Customer Service Officer **(Fresh graduates)** | * BA degree in Accounting /Accounting &Finance/Management/Business Administration/Business Management/Marketing Management/ Economics/ Banking & Finance. **Work experience is not required.** * The required Cumulative **GPA** is **3.00 and above for male**, and **2.75 and above for female** * Age must be below **30 years (inclusive)** * Only graduates of **2014 E.C shall apply** | **Core Competencies** [Perseverance, Continuous Learning, Teamwork, Integrity & Trust, and Customer Focus], **Individual Competency** [Action oriented, Interpersonal skill andProblem solving]&**Technical Competency**[Well understanding of subject matter, marketing and sales, knowledge of bank product, customer service, communicationand negotiation skill] | North, South, East and West Finfinne Districts | Finfinne City, Oromia Special Zone Surrounding Finfinne, West, South, East, North, South-West Shoa zones | Bole, Behind Dembel City Center adjacent to Dembel Police Station, on thebuilding whereOromia BankHayu Branch is located. |
| Adama District | East Shoa, Arsi, East &West Hararge zones, Somali Region, Afar Region (Awash Sebat Kilo), Harari Region and Diredawa City Administration | Adama District Office found at Adama Town, Mebrat Hayil sar tera area, on the Building where OB Arada Branch is located. |
| Shashemene District | Bale, West Arsi, Guji and Borena Zones, Somali, Sidama, and SNNP Regions | Shashemane District Office, Shashemane Town, Alaba Mazoria, Degelo Dekebo Building, 1st floor, on the building where OB Shashemane Branch is located and Robe town, Oromia Bank, Bale Robe Branch. |
| Nekemte District | East, West, Horo Guduru, &Kelem Wollega Zones, Jimma, Iluabbabora&Buno Bedelle Zones, Gambella , Beneshangul-Gumuz, & South West Ethiopia Peoples' Regions | Nekemte District Office found at Nekemte Town, Agip area, Yosef Oljira furniture Building, 1st floor, on the building where OB Kumsa Moreda Branch is located&Jimma Town, Oromia Bank, Hirmata Branch |
| Dessie District | Amhara and AfarRegions | Dessie District Office found at Dessie town, Piassa area in front of Dessie Tower&Bahir Dar town, Oromia Bank BahirDar Branch |



**Notice:**

* Terms of employment……………………….……Permanent up on satisfactory completion of probation period,
* Remuneration………………………….…………..As per the attractive salary scale and benefit packages of the Bank,
* Applicants are required to appear in person at each registration place (center) and get registered by explicitly expressing the District Office they want to apply for,
* Documents required for registration are: - **Application Letter, Curriculum Vitae (CV), original and unreturned copies of degree, student copy and Grade 8th certificate enclosing the age of applicant.** If the certificate of Grade 8th did not indicate age, applicants are required to bring the copy and original of their **Birth Certificate**.
* **Language Requirement**: For applicants preferring to apply at Finfinne City and Oromia Regional State, proficiency in Afaan Oromo, Amharic and English languages is required; whereas for those applicants preferring to apply at other work places other than Finfinne City & Oromia Regional State, proficiency in Amharic, English and a regional local language is mandatory as well.
* The applicants are required to register only at one of the registration places (centers) indicated above otherwise application shall be disqualified,
* Assignment place shall be one of the branch found under the District Office applicants are applied for &successful applicants required to accept the place where the Bank assigned them,
* The applicants’ documents should be visible and free from eraser and erased documents will not be acceptable.
* Only applicants graduated with the above listed fields of study are eligible for registration,
* Application date will be only **Six (6) working days** from the first date of announcement i.e. **August 8, 2022 to August13, 2022[Monday to Friday during working hours and Saturday morning only up to 12:00AM]**
* Only short-listed applicants will be contacted.