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## External Vacancy

### Our mission.

Jhpiego is saving the lives of mothers and babies, and transforming health care systems in communities, regions and countries—leading to overall improvements in quality of life. That’s the ripple effect of Jhpiego’s work, through both large-scale and smaller, unique projects on the ground.

### Our values.

#### Partnership

- working with people in local communities, health care policymakers, funders and colleagues
- forging trust, gaining true friendship and empowering people

#### Dedication

- never giving up, never says “impossible”; tireless and relentless, staying the course

#### Respect

- for all people, whoever they are, wherever they live

#### Rigor

- in all that is done—rigor in science, in proven interventions, in the highest-quality standards, in being accountable for the resources provided.

## 1. Anesthetist

**Title:** Anesthetist

**No. of positions:** 7 (seven)

**Department:** Hospitals in Afar region

**Date:** November 2022

### Summary Scope of Work:

Jhpiego is seeking to hire Anesthetist for an anticipated post conflict recovery response in Amhara and Afar regions. The position will be based in selected zones of the regions to provide basic preventive and curative services.

Under the leadership of regional Human Resource for Health (HRH) in Emergency advisor, the assigned nurse will be responsible to provide essential health care services to communities in conflict affected zones. The position will be temporarily assigned staff specific for the mobile health and nutrition team or part of a service delivery team at the assigned health facility.

As part of the health delivery team, the assigned health worker will closely work with regional and zonal health bureaus and be responsible to provide diversified health care services and should be experienced in providing services in emergency context.

The team members should be currently unemployed is expected to fully commit to service delivery in the assigned location. Assignment of the health workers will be made in consultation with respective regional health bureaus and locations will be in either health facilities or shelters for internally displaced people (IDP) in zones affected by the conflict.

The team members should be currently unemployed is expected to fully commit to service delivery in the assigned location. The teams will be deployed to in the areas where public health emergencies occurred based on the zones demand with considering the criteria. The team's specific health facilities or working areas will be determined by the zonal health department in consultation with assigning health facilities district with advising of regional public health institute. The team will be relocated based on the severity of emergency of health and nutrition needs.

#### **Reporting Structure:**

**Position Reports To:** Human Resource for Health (HRH) in Emergency advisor

**Positions Supervised:** None

#### **General responsibilities:**

*All staff members of Jhpiego, regardless of the level of their responsibilities are expected to:*

- ✓ *model the mission stated above*
- ✓ *participate in the business development process*
- ✓ *contribute to the knowledge sharing and transfer process*
- ✓ *make responsible decisions that result in time and cost containment and clear accountability*

#### **Specific responsibilities**

**Provide day to day service delivery in the assigned IDP site or health facility**

- Evaluating the patients' readiness before surgery.
- Preparing anesthetic plans.
- Initiating anesthesia in the operating room.
- Monitoring patients during medical procedures.
- Reversing anesthesia and managing post-operative pain.
- Performing medical administrative tasks.
- Training and supervising junior staff.

#### **Required Qualifications**

- First degree in medicine with training in Anesthesia from an accredited/recognized institute with certified professional license from authorized offices.
- Proficiency in common computer packages (e.g. Word, PowerPoint, Excel....)
- Experience in emergency response/similar setting will have an added value
- Fluency in local language is desired
- Thorough understanding of case management and social work
- Good communication skills with different stakeholders
- Ability to work under pressure

## 2. Bsc Nurse

**Title:** Bsc nurse

**No. of positions:** 64 (48 in Amhara and 16 in Afar)

**Department:** Health facilities/IDP sites in conflict affected zones of Amhara and Afar regions

**Date:** November 2022

### Summary Scope of Work:

Jhpiego is seeking to hire nurses with Bsc background for an anticipated post conflict recovery response in Amhara and Afar regions. The position will be based in selected zones of the regions to provide basic preventive and curative services.

Under the leadership of regional Human Resource for Health (HRH) in Emergency advisor, the assigned nurse will be responsible to provide essential health care services to communities in conflict affected zones. The position will be temporarily assigned staff specific for the mobile health and nutrition team or part of a service delivery team at the assigned health facility.

As part of the health delivery team, the assigned health worker will closely work with regional and zonal health bureaus and be responsible to provide diversified health care services and should be experienced in; Maternal and Child health care, emergency nutrition services, sexual and reproductive health care, communicable and non-communicable diseases treatment care, mental health and psychosocial support, health risk communication, and IPC /WASH, public health surveillance and emergency response.

The team members should be currently unemployed is expected to fully commit to service delivery in the assigned location. The teams will be deployed to in the areas where public health emergencies occurred based on the zones demand with considering the criteria. The team's specific health facilities or working areas will be determined by the zonal health department in consultation with assigning health facilities district with advising of regional public health institute. The team will be relocated based on the severity of emergency of health and nutrition needs.

### Reporting Structure:

**Position Reports To:** Human Resource for Health (HRH) in Emergency advisor

**Positions Supervised:** None

### General responsibilities:

*All staff members of Jhpiego, regardless of the level of their responsibilities are expected to:*

- ✓ *model the mission stated above*
- ✓ *participate in the business development process*
- ✓ *contribute to the knowledge sharing and transfer process*
- ✓ *make responsible decisions that result in time and cost containment and clear accountability*

### Specific responsibilities

#### **Provide day to day service delivery in the assigned IDP site or health facility**

- Working at Under 5 OPD.
- Responsible all nutrition screening activities (screening, Treatment)
- Link to SC, OTP and TFP based on the nutritional status of the children.
- Provide Technical support to health workers and HEW working at the nearby SC and OTP.
- Provided Vitamin A and deworming.
- Provide nutrition services on infant, young and child feeding in Emergency.
- Provide EPI services.
- Provided Vitamin A and deworming.

- Counselling on IYCF-E packages including advice for breast feeding
- Conduct other activities given by the zonal health office, health facility leader and supervisor.

#### Required Qualifications

- university degree (BSc level or above) in the fields of bachelor science degree from an accredited/recognized institute with certified professional license from authorized offices. Proficiency in common computer packages (e.g. Word, PowerPoint, Excel....)
- Experience in emergency response/similar setting will have an added value
- Fluency in local language is desired
- Thorough understanding of case management and social work
- Good communication skills with different stakeholders
- Ability to work under pressure

### 3. Clinical Nurse

**Title:** Clinical nurse

**No. of positions:** 14 (IDP sites in Afar)

**Department:** IDP sites in conflict affected zones of Afar region

**Date:** November 2022

#### Summary Scope of Work:

Jhpiego is seeking to hire clinical nurses for an anticipated post conflict recovery response in Amhara and Afar regions. The position will be based in selected zones of the regions to provide basic preventive and curative services.

Under the leadership of regional Human Resource for Health (HRH) in Emergency advisor, the assigned nurse will be responsible to provide essential health care services to communities in IDP sites of Afar region. The position will be temporarily assigned staff specific for the mobile health and nutrition team or part of a service delivery team at the assigned site.

As part of the health delivery team, the assigned health worker will closely work with regional and zonal health bureaus and be responsible to provide diversified health care services and should be experienced in; Maternal and Child health care, emergency nutrition services, sexual and reproductive health care, communicable and non-communicable diseases treatment care, mental health and psychosocial support, health risk communication, and IPC /WASH, public health surveillance and emergency response.

The team members should be currently unemployed is expected to fully commit to service delivery in the assigned location. The teams will be deployed to in the areas where public health emergencies occurred based on the zones demand with considering the criteria. The team's specific health facilities or working areas will be determined by the zonal health department in consultation with assigning health facilities district with advising of regional public health institute. The team will be relocated based on the severity of emergency of health and nutrition needs.

#### Reporting Structure:

**Position Reports To:** Human Resource for Health (HRH) in Emergency advisor

**Positions Supervised:** None

#### General responsibilities:

*All staff members of Jhpiego, regardless of the level of their responsibilities are expected to:*

- ✓ *model the mission stated above*

- ✓ *participate in the business development process*
- ✓ *contribute to the knowledge sharing and transfer process*
- ✓ *make responsible decisions that result in time and cost containment and clear accountability*

### Specific responsibilities

#### Provide day to day service delivery in the assigned IDP site or health facility

- Working at Under 5 OPD in IDP sites
- Responsible for all nutrition screening activities (screening, Treatment)
- Link to SC, OTP and TFP based on the nutritional status of the children.
- Provided Vitamin A and deworming.
- Provide nutrition services on infant, young and child feeding in Emergency.
- Provide EPI services.
- Provided Vitamin A and deworming.
- Counselling on IYCF-E packages including advice for breast feeding
- Conduct other activities given by the zonal health office, health facility leader and supervisor.

### Required Qualifications

- Diploma in nursing from an accredited/recognized institute with certified professional license from authorized offices.
- Proficiency in common computer packages (e.g. Word, PowerPoint, Excel....)
- Experience in emergency response/similar setting will have an added value
- Fluency in local language is desired
- Thorough understanding of case management and social work
- Good communication skills with different stakeholders
- Ability to work under pressure

## 4. Environmental health expert

**Title:** Environmental health expert

**No. of positions:** 24

**Department:** Health facilities/IDP sites in conflict affected zones of Amhara region

**Date:** November 2022

### Summary Scope of Work:

Jhpiego is seeking to hire environmental health experts for an anticipated post conflict recovery response in Amhara region. The position will be based in selected zones of the region to provide basic preventive and curative services.

Under the leadership of regional Human Resource for Health (HRH) in Emergency advisor, the assigned expert will be responsible to provide essential health care services to communities in conflict affected zones. The position will be temporarily assigned staff specific for the mobile health and nutrition team or part of a service delivery team at the assigned health facility.

The team members should be currently unemployed is expected to fully commit to service delivery in the assigned location. The teams will be deployed to in the areas where public health emergencies occurred based on the zones demand with considering the criteria. The team's specific health facilities or working areas will be determined by the zonal health department in consultation with assigning health facilities district with advising of regional public health institute. The team will be relocated based on the severity of emergency of health and nutrition needs.

## Reporting Structure:

**Position Reports To:** Human Resource for Health (HRH) in Emergency advisor

**Positions Supervised:** None

## General responsibilities:

All staff members of Jhpiego, regardless of the level of their responsibilities are expected to:

- ✓ **model the mission stated above**
- ✓ **participate in the business development process**
- ✓ **contribute to the knowledge sharing and transfer process**
- ✓ **make responsible decisions that result in time and cost containment and clear accountability**

## Specific responsibilities

### Provide day to day service delivery in the assigned IDP site or health facility

- Coordinate the work of the team and manage operational matters (e.g. Supplies (Medical Gown, PPEs), Stationery, etc.).
- Assess the potential risks for outbreak (active surveillance)
- Regularly update the woreda/zonal or RHB on immediately and weekly reportable disease
- Facilitate and lead with woreda/ zonal or RHB outbreak response, if outbreak is confirmed by the higher level.
- Responsible for daily health education program, based on selected topics alongside HEWs.
- Assess, identify and effectively utilize community-based communication plat forms for health promotion and disease prevention by engaging HEWs in the area.
- Provide health education with public health officer while the rest of the team are organizing the service provision.
- Develop the movement plan of the team, compile weekly and monthly activity report or delegate the task, monitor supply utilization and request replenishments (monthly).
- Liaise with local authorities, represent the team in meetings and be responsible with all communications of the team.
- Do active surveillance with other stake holders
- Coordinate the WaSH/ IPC activities (Latrine construction, Sanitation campaign, Waste management, Hand washing facilities and Water quality test
- Conduct other activities given by the zonal health office, health facility leader and supervisor.

## Required Qualifications

- A university degree (BSc level or above) in the fields of bachelor science degree from an accredited/recognized institute with certified professional license from authorized offices.
- Proficiency in common computer packages (e.g. Word, PowerPoint, Excel....)
- Experience in emergency response/similar setting will have an added value
- Fluency in local language is desired
- Thorough understanding of case management and social work
- Good communication skills with different stakeholders
- Ability to work under pressure

## 5. Laboratory technician

**Title:** Laboratory technician

**No. of positions:** 26 (24 in Amhara and 2 in Afar)

**Department:** Health facilities/IDP sites in conflict affected zones of Amhara and Afar regions

**Date:** November 2022

## Summary Scope of Work:

Jhpiego is seeking to hire laboratory technician for an anticipated post conflict recovery response in Amhara and Afar regions. The position will be based in selected zones of the regions to provide basic preventive and curative services.

Under the leadership of regional Human Resource for Health (HRH) in Emergency advisor, the assigned nurse will be responsible to provide essential health care services to communities in conflict affected zones. The position will be temporarily assigned staff specific for the mobile health and nutrition team or part of a service delivery team at the assigned health facility and is expected to closely work with regional and zonal health bureaus.

The team members should be currently unemployed is expected to fully commit to service delivery in the assigned location. The teams will be deployed to in the areas where public health emergencies occurred based on the zones demand with considering the criteria. The team's specific health facilities or working areas will be determined by the zonal health department in consultation with assigning health facilities district with advising of regional public health institute. The team will be relocated based on the severity of emergency of health and nutrition needs.

## Reporting Structure:

**Position Reports To:** Human Resource for Health (HRH) in Emergency advisor

**Positions Supervised:** None

## General responsibilities:

All staff members of Jhpiego, regardless of the level of their responsibilities are expected to:

- ✓ **model the mission stated above**
- ✓ **participate in the business development process**
- ✓ **contribute to the knowledge sharing and transfer process**
- ✓ **make responsible decisions that result in time and cost containment and clear accountability**

## Specific responsibilities

**Provide day to day service delivery in the assigned IDP site or health facility**

- Ensure availability of basic laboratory testing kits and instruments
- Provide testing service like, UA, BF, SE, RBS, Hgb, stool, HIV test etc.
- Monitor and manage laboratory and supply stock pile
- Timely submission of results and reporting of provided service.
- Conduct other activities given by the zonal health office, health facility leader and supervisor.

## Required Qualifications

- BSc degree in laboratory technician from an accredited/recognized institute with certified professional license from authorized offices.
- Proficiency in common computer packages (e.g. Word, PowerPoint, Excel....)
- Experience in emergency response/similar setting will have an added value
- Fluency in local language is desired
- Thorough understanding of case management and social work
- Good communication skills with different stakeholders
- Ability to work under pressure

## 6. Physician

**Title:** Physician

**No. of positions:** 37 (24 in Amhara and 13 in Afar)

**Department:** Health facilities/IDP sites in conflict affected zones of Amhara and Afar regions

**Date:** November 2022

### Summary Scope of Work:

Jhpiego is seeking to hire clinicians with medicine or public health background for an anticipated post conflict recovery response in Amhara and Afar regions. The position will be based in selected zones of the regions to provide basic preventive and curative services.

Under the leadership of regional Human Resource for Health (HRH) in Emergency advisor, the assigned clinicians will be responsible to provide essential health care services to communities in conflict affected zones. The position will be temporarily assigned staff specific for the mobile health and nutrition team or part of a service delivery team at the assigned health facility.

As part of the health delivery team, the assigned health worker will be responsible to provide diversified health care services and should be experienced in; Maternal and Child health care, emergency nutrition services, sexual and reproductive health care, communicable and non-communicable diseases treatment care, mental health and psychosocial support, health risk communication, and IPC /WASH, public health surveillance and emergency response. The person is also expected to closely work with regional and zonal health bureaus.

The team members should be currently unemployed is expected to fully commit to service delivery in the assigned location. The teams will be deployed to in the areas where public health emergencies occurred based on the zones demand with considering the criteria. The team's specific health facilities or working areas will be determined by the zonal health department in consultation with assigning health facilities district with advising of regional public health institute. The team will be relocated based on the severity of emergency of health and nutrition needs.

### Reporting Structure:

**Position Reports To:** Human Resource for Health (HRH) in Emergency advisor

**Positions Supervised:** None

### General responsibilities:

*All staff members of Jhpiego, regardless of the level of their responsibilities are expected to:*

- ✓ *model the mission stated above*
- ✓ *participate in the business development process*
- ✓ *contribute to the knowledge sharing and transfer process*
- ✓ *make responsible decisions that result in time and cost containment and clear accountability*

### Specific responsibilities

#### **Provide day to day service delivery in the assigned IDP site or health facility**

- Work at adult OPD and manage all cases above 5 years old (NCDS, Communicable Diseases)
- Act as medical consultation for all medical cases encounter by the team.
- Support the team and activities coordination and act as co team leader.
- Conduct other activities given by the zonal health office, health facility leader and supervisor.

### Required Qualifications

- A minimum of university degree (medical doctor or BSc level) from an accredited/recognized institute with certified professional license from authorized offices.



- Proficiency in common computer packages (e.g. Word, PowerPoint, Excel....)
- Experience in emergency response/similar setting will have an added value
- Fluency in local language is desired
- Thorough understanding of case management and social work
- Good communication skills with different stakeholders

## 7. Midwife

**Title:** Midwife

**No. of positions:** 35 (24 in Amhara and 11 in Afar)

**Department:** Health facilities/IDP sites in conflict affected zones of Amhara and Afar regions

**Date:** November 2022

### Summary Scope of Work:

Jhpiego is seeking to hire midwife nurses for an anticipated post conflict recovery response in Amhara and Afar regions. The position will be based in selected zones of the regions to provide basic preventive and curative services and will closely work with regional and zonal health bureaus.

Under the leadership of regional Human Resource for Health (HRH) in Emergency advisor, the assigned nurse will be responsible to provide essential health care services to communities in conflict affected zones. The position will be temporarily assigned staff specific for the mobile health and nutrition team or part of a service delivery team at the assigned health facility.

As part of the health delivery team, the assigned health worker will be responsible to provide diversified health care services and should be experienced in; Maternal and Child health care, emergency nutrition services, sexual and reproductive health care, communicable and non-communicable diseases treatment care, mental health and psychosocial support, health risk communication, and IPC /WASH, public health surveillance and emergency response.

The team members should be currently unemployed is expected to fully commit to service delivery in the assigned location. The teams will be deployed to in the areas where public health emergencies occurred based on the zones demand with considering the criteria. The team's specific health facilities or working areas will be determined by the zonal health department in consultation with assigning health facilities district with advising of regional public health institute. The team will be relocated based on the severity of emergency of health and nutrition needs.

### Reporting Structure:

**Position Reports To:** Human Resource for Health (HRH) in Emergency advisor

**Positions Supervised:** None

### General responsibilities:

*All staff members of Jhpiego, regardless of the level of their responsibilities are expected to:*

- ✓ *model the mission stated above*
- ✓ *participate in the business development process*
- ✓ *contribute to the knowledge sharing and transfer process*
- ✓ *make responsible decisions that result in time and cost containment and clear accountability*

### Specific responsibilities

**Provide day to day service delivery in the assigned IDP site or health facility**

- Coordinate over all SRH services (ANC, Family planning,)

- Iron Supplementation, provision of TT,
- Distribution of clean and safe delivery,
- Identification of high-risk mothers and facilitation of referral system to the nearest health facility, birth preparedness & complication readiness,
- Counselling on Family Planning (FP) maternal nutrition,
- IYCF-E including, breast feeding & HIV.
- Others are promotion of safe Delivery,
- Post Natal Care as well as managing other acute and life- threatening illnesses.
- Conduct other activities given by the zonal health office, health facility leader and supervisor.

#### Required Qualifications

- A university degree (BSc level or above) in the fields of bachelor science degree from an accredited/recognized institute with certified professional license from authorized offices. Proficiency in common computer packages (e.g. Word, PowerPoint, Excel....)
- Experience in emergency response/similar setting will have an added value
- Fluency in local language is desired
- Thorough understanding of case management and social work
- Good communication skills with different stakeholders
- Ability to work under pressure

## 8. Pharmacist

**Title:** Pharmacist

**No. of positions:** 26 (24 in Amhara and 2 in Afar)

**Department:** Health facilities/IDP sites in conflict affected zones of Amhara and Afar regions

**Date:** November 2022

#### Summary Scope of Work:

Jhpiego is seeking to hire pharmacist for an anticipated post conflict recovery response in Amhara and Afar regions. The position will be based in selected zones of the regions to provide basic preventive and curative services and is expected to closely work with regional and zonal health bureaus.

Under the leadership of regional Human Resource for Health (HRH) in Emergency advisor, the assigned nurse will be responsible to provide essential health care services to communities in conflict affected zones. The position will be temporarily assigned staff specific for the mobile health and nutrition team or part of a service delivery team at the assigned health facility.

The team members should be currently unemployed is expected to fully commit to service delivery in the assigned location. The teams will be deployed to in the areas where public health emergencies occurred based on the zones demand with considering the criteria. The team's specific health facilities or working areas will be determined by the zonal health department in consultation with assigning health facilities district with advising of regional public health institute. The team will be relocated based on the severity of emergency of health and nutrition needs.

#### Reporting Structure:

**Position Reports To:** Human Resource for Health (HRH) in Emergency advisor

**Positions Supervised:** None

### General responsibilities:

All staff members of Jhpiego, regardless of the level of their responsibilities are expected to:

- ✓ **model the mission stated above**
- ✓ **participate in the business development process**
- ✓ **contribute to the knowledge sharing and transfer process**
- ✓ **make responsible decisions that result in time and cost containment and clear accountability**

### Specific responsibilities

#### Provide day to day service delivery in the assigned IDP site or health facility

- Responsible on overall logistic management on the field (Medicine, nutrition commodities, cold chain and vaccine and vehicles management)
- Forecast the monthly and quarterly supply need and communicate with woreda/zonal or RHB to ensure stock availability (no stock out)
- Monitor the daily consumption of the team and arrange the next day supply need accordingly.
- Notify nearly expiry drugs on time and facilitate on time utilization and disposable if incase
- Conduct other activities given by the zonal health office, health facility leader and supervisor.

### Required Qualifications

- BSc degree in pharmacy from an accredited/recognized institute with certified professional license from authorized offices.
- Proficiency in common computer packages (e.g. Word, PowerPoint, Excel....)
- Experience in emergency response/similar setting will have an added value
- Fluency in local language is desired
- Thorough understanding of case management and social work
- Good communication skills with different stakeholders
- Ability to work under pressure

## 9. Psychosocial support expert

**Title:** Psychosocial support expert

**No. of positions:** 31 (24 in Amhara and 7 in Afar)

**Department:** Health facilities/IDP sites in conflict affected zones of Amhara and Afar regions

**Date:** November 2022

### Summary Scope of Work:

Jhpiego is seeking to hire psychosocial experts with health background for an anticipated post conflict recovery response in Amhara and Afar regions. The position will be based in selected zones of the regions to provide psychosocial support to affected communities in close collaboration with regional and zonal health bureaus.

Under the leadership of regional Human Resource for Health (HRH) in Emergency advisor, the assigned nurse will be responsible to provide essential health care services to communities in conflict affected zones. The position will be temporarily assigned staff specific for the mobile health and nutrition team or part of a service delivery team at the assigned health facility.

As part of the health delivery team, the assigned health worker will be responsible to provide diversified health care services and should be experienced in providing services in emergency context.

The team members should be currently unemployed is expected to fully commit to service delivery in the assigned location. The teams will be deployed to in the areas where public health emergencies occurred based on the zones demand with considering the criteria. The team's specific health facilities or working areas will be

determined by the zonal health department in consultation with assigning health facilities district with advising of regional public health institute. The team will be relocated based on the severity of emergency of health and nutrition needs.

### **Reporting Structure:**

**Position Reports To:** Human Resource for Health (HRH) in Emergency advisor

**Positions Supervised:** None

### **General responsibilities:**

*All staff members of Jhpiego, regardless of the level of their responsibilities are expected to:*

- ✓ ***model the mission stated above***
- ✓ ***participate in the business development process***
- ✓ ***contribute to the knowledge sharing and transfer process***
- ✓ ***make responsible decisions that result in time and cost containment and clear accountability***

### **Specific responsibilities**

#### **Provide day to day service delivery in the assigned IDP site or health facility**

- Provide psychosocial support for the community (mental Health education, Screening, Counseling, diagnosis and refer)
- Provide emergency psychosocial therapy to cases at working site.
- Provide onsite psychosocial training for health workers and community volunteers.
- Conduct other activities given by the zonal health office, health facility leader and supervisor.

### **Required Qualifications**

- First degree in clinical psychology or social work/health with relevant training on psychosocial support who graduated within the last 24 months.
- Proficiency in common computer packages (e.g. Word, PowerPoint, Excel....)
- Experience in emergency response/similar setting will have an added value
- Fluency in local language is desired
- Thorough understanding of case management and social work
- Good communication skills with different stakeholders
- Ability to work under pressure

**Salary Grade for all positions:** The recruitment type is contract with daily allowance without salary. The daily allowance will be 650.00 Ethiopian birr per day and 500 birr monthly mobile allowance in cash. The payment will be done after the confirmatory letter from their assigned district which will be approved by zonal health department.

**Duration: Nine to ten months**

**Applicants should specify for which regions they are applying for and specific assignment to the zones will be done at a later stage in consultation with regional health bureaus (RHBs).**

### **APPLICATION INSTRUCTION**

Applicant are expected to **STRICTLY** follow the below listed application procedures:

1. Only qualified and interested applicants can submit application letter and well written curriculum vitae saved in one complied PDF format.
2. Applicants must make sure their application document is saved by their full name in PDF format.
3. **CREDENTIALS OR WORK CERTIFICATES MUST NOT BE SUBMITTED.**
4. The job position being applied for must be explicitly stated in the application letter.

5. Applicants must use this **E-mail** [HREthiopia@jhpiego.org](mailto:HREthiopia@jhpiego.org) to submit applications and make sure to state the job position title applying for in the subject line.
6. Applications not fulfilling the requirements stated above will automatically be rejected.

***Equal Opportunity Employer***

The deadline for applications is **November 28, 2022.**